



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

14 May 2026

[Zoom Call](#)

### Attendees

|   | Board Members                   | Present | Absent |
|---|---------------------------------|---------|--------|
| 1 | President: Behrooz Mahaseni     | X       |        |
| 2 | Secretary: Christa-Lynn Vampola | X       |        |
| 3 | Treasurer: Noa Matzliach        |         | X      |
| 4 | Treasurer: Peggy Alavi          | X       |        |
| 5 | Direct Donations: Mijung An     | X       |        |
| 6 | Fundraising: Ilan Aliphas       |         | X      |

|    | Board Members  | Present | Absent |
|----|--|---------|--------|
| 9  | Community - Large Events: Hiba Hashlamoun                  | X       |        |
| 10 | Communications: Jenny Passi Schwarzberg                    | X       |        |
| 11 | Principal: Alison Zuniga                                   | X       |        |
| 12 | Assistant Principal: Cory Morgan                           |         | X      |
| 13 | Assistant Principal: Carmen Andrade                        |         | X      |
| 14 | Teacher Rep.: Michael Jacobs - Sub<br>Teresa Kwon: Teacher | TK - X  | X      |

|   |  |  |   |
|---|--|--|---|
| 7 | Fundraising: Ashka Vakil                 |  | X |
| 8 | Community - Large Events: Donna Clements |  | X |
|   |  |  |   |

|    |  |  |   |
|----|--|--|---|
| 15 | Community - Small Events: Nandana Kudeti |  | X |
| 16 | Community - Small Events: Juju Liang     |  | X |
|    |  |  |   |

Membership at large: Diana B, Sarah HaCohen, Teresa Kwon, Karsten Manske

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 5:32pm by Behrooz Mahaseni.

| Meeting Minutes |             |   |
|-----------------|-------------|---|
| #               | Agenda Item | Notes, <b>Action Items</b> , and <b>Decisions</b> |

1

Principal  
and  
Teacher  
Rep  
Reports

Principal: Alison Zuniga

Updates

- Winding down school year
- May 21: Diana's class performing The Odyssey
- May 22: Minimum day: Student Talent Show in morning/POL teacher training in afternoon
- Teacher appreciation week was a success - thank you to PTO for facilitating!
- Summer Send Off June 4 for 8th Graders - carnival
- Request to label teacher allotment funds for next year be labeled as "teacher discretion"
  - Currently labeled as using for classroom bonding activities and there have been reports from teachers of request being rejected
  - We have a second budget item labeled for classroom supplies (should go through Allison)
- Planning for 2026-27
  - PTO - increasing visibility, marketing, volunteer opportunities
  - Will develop a cap of how much teachers/clubs can request from PTO
- Parent funded bussing
  - 140 parents have indicated interest in self-funding bussing, asking whether PTO would be willing to be the organizing body

Proposals

- Sandwich Boards (estimated \$250/each)
  - Not included in budget
- Tables for quad - plan to add shade and tables
  - Included in budget
- Teacher shirts, replenish class shirts (6th grade)
  - Included in budget

|   |               |  |
|---|---------------|--|
|   |               | <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Teacher Reps: Teresa Kwon in place of Michael Jacobs</p> <p>Updates</p> <ul style="list-style-type: none"> <li>• Teachers are Spring Cleaning and getting ready for next year</li> <li>• Art and Design students worked on design for 8th Grad Promo pamphlet</li> <li>• Process of collecting artwork for WEB/Leadership shirt for next year</li> <li>• Closing out the year with a unit on Eco art focusing on sustainability</li> <li>• Photography will be offered next year</li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>• None</li> </ul> |
| 2 | Board Updates | <p>President: Behrooz Mahasseni</p> <p>Updates</p> <ul style="list-style-type: none"> <li>• Introduced Sarah and Karsten - incoming CMS-PTO members for 2026-27</li> <li>• Thank you to retiring Board Members: Ilan, Noa, Donna, and Christa-Lynn</li> <li>• Incoming board members <ul style="list-style-type: none"> <li>○ Karsten Manske (VP)</li> <li>○ Sarah HaCohen (Communications + Direct Donation)</li> <li>○ Nicole Basler (Large Events + Secretary)</li> <li>○ Hiba will become the main/assistant treasurer</li> </ul> </li> </ul>  |

- Motion by Christa-Lynn to approve the incoming Board Members
- Seconded by Pegah
- Vote: aye: 7; nay: 0; abstain = 0
- Motion passed.

- Budget

- Special Projects include
    - Table for Quad = \$4,000
      - Request is for \$8,000
      - \$4,000 is a conservative budget we can support and can revisit if we can fundraise next year
    - Spirit T-shirts = \$3,000
  - Total expenses budgeted = \$87,000
  - EOY Reserve = \$50,000
  - Total \$137,000
  - Motion by Hiba to pass the 2026-27 budget as presented
  - Seconded by Christa-Lynn
  - Vote: aye: 7; nay: 0; abstain = 0
  - Motion passed.
- Teacher appreciation week and learnings
    - Gift card process could be better ironed for next year

Follow-Ups

- None

Treasurer: Noa Matzliach & Peggy Alavi

Updates

- Total income for the school year 2025-2026 as of 04/30/2026 is \$47,068
- Total expenses for the school year 2025-2026 as of 04/30/26 is \$26,682
- Balance (Checking+Savings) as of 04/30/26 is \$164,665

- Total number of families donated is 105 families out of 300 forecasted.
- We are at 45% from our income budget.
- Current average donation is \$275 per family (not including corporate matching)

#### Follow-Ups

- None

#### Direct Donations: Mijung An

#### Updates

- Created a Flyer with Jenny to distribute during the Spring Fling event
- Also created CMS PTO Direct Donation campaign flyer
- Discussion: end of year direct donation push may be too much for PTO and teachers at this point in the year, recommend instead starting campaign at the start of the school year

#### Follow-Ups

- None

#### Fundraising: Ilan Aliphas, Ashka Vakil

#### Updates

- E-waste event: proceeds TBD
- Need to follow up on Nick the Greek and Habit fundraising, checks have not been received

Follow-Ups

- **None**

Community - Small Events: Nandana Kudeti and Juju Liang

Updates

- None

Follow-Ups

- None

Community - Large Events: Donna Claments, Hiba Hashlamoun

Updates

- Received request from Diana B. to specify Community Event dates for next year as they are working on performance calendar for next year
  - Prefer Spring Fling on Apr 23 if possible? That is Passover so it would exclude
  - Prefer Fall event to be earlier in year before it gets dark, suggestion: week before Halloween?
  - Asked Diana to give us some possible dates that PTO can work through offline
- Thank you to everyone for helping out at Spring Fling

Follow-Ups

- None

|   |                  |   |
|---|------------------|---|
|   |                  | <p>Communications: Jenny Passi Schwarzberg</p> <p>Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Secretary: Christa-Lynn Vampola</p> <p>Updates</p> <ul style="list-style-type: none"> <li>• Reminder to review and approve March and April Meeting Minutes</li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>• None</li> </ul> |
| 3 | Discussion Items | <ul style="list-style-type: none"> <li>• Is there a June meeting? Typically a social <ul style="list-style-type: none"> <li>○ We will schedule in WhatsApp</li> </ul> </li> </ul>   |

|   |                                    |  |
|---|------------------------------------|--|
| 4 | Open<br>Comments<br>&<br>Questions | <ul style="list-style-type: none"> <li>• Thank you from Diana for the PTO support for Drama and Performance classes</li> </ul> |
|---|------------------------------------|--|

Meeting adjourned at 6:39 pm by Behrooz Mahasseni.

\* \* \* \* \*

**Minutes review and approval**

| Board Role       | Name of reviewer        | Date of review | Approval |
|------------------|-------------------------|----------------|----------|
| President        | Behrooz Mahaseni        | 5/14/26        | BM       |
| Treasurer        |                         |                |          |
| Direct Donations |                         |                |          |
| Fundraising      |                         |                |          |
| Community Events | Hiba Hashlamoun         | 5/19/2026      |          |
| Communications   | Jenny Passi Schwarzberg |                |          |
| Principal        | Alison Zuniga           | 5/14/26        | AZ       |
| Teacher          | Teresa Kwon             | 5/15/26        | TK       |

