



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

11 March 2026

[Zoom Call](#)

Attendees

| | Board Members | Present | Absent |
|---|---------------------------------|---------|--------|
| 1 | President: Behrooz Mahaseni | X | |
| 2 | Secretary: Christa-Lynn Vampola | X | |
| 3 | Treasurer: Noa Matzliach | X | |
| 4 | Treasurer: Peggy Alavi | X | |
| 5 | Direct Donations: Mijung An | X | |
| 6 | Fundraising: Ilan Aliphas | | X |
| 7 | Fundraising: Ashka Vakil | X | |

| | Board Members | Present | Absent |
|----|---|---------|--------|
| 9 | Community - Large Events: Hiba Hashlamoun | X | |
| 10 | Communications: Jenny Passi Schwarzberg | | X |
| 11 | Principal: Alison Zuniga | X | |
| 12 | Assistant Principal: Cory Morgan | | X |
| 13 | Assistant Principal: Carmen Andrade | | X |
| 14 | Teacher Rep.: Michael Jacobs | X | |
| 15 | Community - Small Events: Nandana Kudeti | | X |

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| 8 | Community - Large Events: Donna Clements | X | |
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| 16 | Community - Small Events: Juju Liang | | X |
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Membership at large: None

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 6:35pm by Behrooz Mahaseni.

| Meeting Minutes | | |
|-----------------|-----------------------------------|--|
| # | Agenda Item | Notes, Action Items , and Decisions |
| 1 | Principal and Teacher Rep Reports | <p>Principal: Alison Zuniga</p> <p>Updates</p> <ul style="list-style-type: none"> ● 8th Graders are in Yosemite this week <ul style="list-style-type: none"> ○ All is going well and they are enjoying spring weather ● Promotion Party planning <ul style="list-style-type: none"> ○ Promotion is early in the morning (8:30am), Friday June 5 <ul style="list-style-type: none"> ■ ~45 min ceremony ○ Promotion Party at CMS in the afternoon, all staff is invited ○ Theme is Beach Party |

- All outings to Great America have been discontinued district-wide for this school year
- Budget is approved for the promotion party (\$9,000)
- Leadership class changes
 - There are changes coming to the Leadership and WEB programs
- Math placement tests upcoming
 - An email has been sent with additional details
- Wellness Center - expanding hours to 8am-12pm daily in Rm 55
 - Considering a different space for next year to improve visibility
- Parent Involvement Requested
 - CMS Culture Committee - help get input around systems and get stakeholder input
- Allison shared an example of the CMS daily announcements

Proposals

- None

Follow-Ups

- None

Teacher Reps: Michael Jacobs

Updates

- Dance 1: Preparing for Odyssey, painting sets
- Dance: finished 2 choreographies, working on the next
- Drama 2: preparing for Disney
- Thank you letter from PE teacher, Ms. Li Rivera Santiago, for reviewing proposal to attend a professional development conference for inclusive and engaging PE activities. She had a very positive experience with extensive personal and professional growth
 - Discussion: PTO decision is still pending, we will address next month when we discuss the budget
- Yearbook: received recognition from Varsity Yearbook for 2nd year in a row

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| | | <ul style="list-style-type: none"> ○ Among best 10% of middle and high school yearbooks (pool of over 8,000 middle and high school yearbooks) ● Mrs Banerjee: Unit study of bridges (engineering unit) in wheel class, new this year ● Math Festival: <ul style="list-style-type: none"> ○ 2 weeks ago in Bernardo Gym (picture from Mrs Shetty) ○ Was a big hit! ○ Students visited during their math class ○ Decision to continue next year <p>Follow-Ups</p> <ul style="list-style-type: none"> ● None |
| 2 | Board Updates | <p>President: Behrooz Mahasseni</p> <p>Updates</p> <ul style="list-style-type: none"> ● Budget Approval <ul style="list-style-type: none"> ○ Action item: Behrooz to send 2026-27 budget to PTO members; PTO to review and comment for discussion at next month's meeting ○ Club support <ul style="list-style-type: none"> ■ teacher time card for academic clubs: This year it is adjunct duty and if the commitment goes beyond the time allotted for adjunct duty then teacher submits time cards, which PTO has supported in the past ■ PTO has also helped support student and coach travel to National level competitions. Continued support to be discussed. ○ PBIS rewards - provided a check for \$500 last year but only \$250 was used <ul style="list-style-type: none"> ■ Evaluating whether we will continue next year ○ Student Planners <ul style="list-style-type: none"> ■ PTO to consider reducing or discontinuing support ■ Allison reminded that 6th Grade Bridge will return to full year |

- **Action item:** Chirsta-Lynn to find notes from last year about Student planners
 - WEB
 - Programming is being restructured but no changes are anticipated for budget
 - Parent Socials (small event budget)
 - There have not been any events this year. Continue next year?
 - Discussion: may be contingent on identifying PTO leads for community events for next year. No lead, no event?
 - Community Events
 - Food costs have increased; budget needs to stay the same at minimum or increase
 - We have managed increasing costs to-date by reducing portion sizes
 - Principal budget - special projects requests
 - Sandwich boards for displays
 - Picnic tables (approx 8) to add in concrete quad area to increase seating
 - Investing in visual performing arts: instal a built in projector that would connect to existing system
 - T-shirts for incoming 6th graders and for staff
- Next Year Members and Approvals
 - Need to fill Treasurer (Noa), Secretary (Christa-Lynn), Fundraising (Ilan)
 - Hoping rest of Board will continue. **Action item:** Behrooz to confirm
 - Behrooz looking for co-President or VP that will shadow with him for next year
- Promotion Party
- Communications regarding DD

Follow-Ups

- None

Treasurer: Noa Matzliach & Peggy Alavi

Updates

- Total income for the school year 2025-2026 as of 02/28/26 is \$39,159
- Total expenses for the school year 2025-2026 as of 02/28/26 is \$15,776
- Balance (Checking+Savings) as of 02/28/26 is \$159,450
- Total number of families donated is 96 families out of 300 forecasted.
- We are at 38% of our income budget.
- Current average donation is \$282 per family (not including corporate matching)
- Pegah met with bank to increase interest rate on savings account to 2.5%

Follow-Ups

- None

Direct Donations: Mijung An

Updates

- Had Direct Donation Additional meeting with Behrooz and Jenny
- Discussed about promotional idea for upcoming Direct Donation Flyers
- Meeting notes
 - Week 1 (3/13)→ Progress toward goal (Our goal = \$101,970 including corporate matching)
 - Week 2 (3/27)→ Participation rate (38.33% accomplished out of our goal as of 2/28/2026)
 - Week 3 (4/10)→ What donations fund *Need more information to complete this (X, Y, Z, W)

- Week 4 (4/24)→ Principal message
- Week 5 (5/ 8)→ Grade-specific flyer *Need more information to complete this
- Week 6 (5/22)→ Small contribution math
- Every dollar matters message (Donna suggested)
 - \$300 is suggested but any amount counts!
- Sandwich Board at the parking lot - Marketing Flyers (Alison suggested)
 - Drop off to be redesigned for next year in front parking lot
- Get the Kids involved ex: Pizza party weekly incentives by sponsors (Peggy suggested)

Follow-Ups

- None

Fundraising: Ilan Aliphas, Ashka Vakil

Updates

- Two fundraising events are planned, details to come.

Follow-Ups

- **None**

Community - Small Events: Nandana Kudeti and Juju Liang

Updates

- Nandana coordinating teacher appreciation event

Follow-Ups

- None

Community - Large Events: Donna Claments, Hiba Hashlamoun

Updates

- Spring Event will be Friday **Apr 24, 2026**
 - Re-booked team that did drinks at Fall event, the team did a great job and was well liked
 - Chicken and Waffle truck (with a vegetarian option) booked
 - Waiting to hear from PE teachers on whether they will run games
 - Need to get flyer finalized and sent out to parents/community
 - Hiba is creating a sign up sheet for PTO booth

Follow-Ups

- None

Communications: Jenny Passi Schwarzberg

Updates

- None

Follow-Ups

- None

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|---|---------------------------|---|
| | | <p>Secretary: Christa-Lynn Vampola</p> <p>Updates</p> <ul style="list-style-type: none"> • Reminder to review and approve February Meeting Minutes <p>Follow-Ups</p> |
| 3 | Discussion Items | <ul style="list-style-type: none"> • |
| 4 | Open Comments & Questions | <ul style="list-style-type: none"> • |

Meeting adjourned at 7:50 pm by Behrooz Mahasseni.

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Minutes review and approval

| Board Role | Name of reviewer | Date of review | Approval |
|------------|------------------|----------------|----------|
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| President | Behrooz Mahasseni | 04/08/26 | BM |
| Treasurer | Noa Matzliach | 04/06/26 | NM |
| Direct Donations | | | |
| Fundraising | | | |
| Community Events | Hiba Hashlamoun | 5/7/2026 | |
| Communications | Jenny Passi Schwarzberg | | |
| Principal | Alison Zuniga | 3/12/26 | AZ |
| Teacher | Michael Jacobs | 03/12/26 | MJ |