



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

11 February 2026

[Zoom Call](#)

Attendees

	Board Members	Present	Absent
1	President: Behrooz Mahaseni	X	
2	Secretary: Christa-Lynn Vampola		X
3	Treasurer: Noa Matzliach	X	
4	Treasurer: Peggy Alavi	X	
5	Direct Donations: Mijung An		X
6	Fundraising: Ilan Aliphas		X
7	Fundraising: Ashka Vakil		X

	Board Members	Present	Absent
9	Community - Large Events: Hiba Hashlamoun	X	
10	Communications: Jenny Passi Schwarzberg		X
11	Principal: Alison Zuniga	X	
12	Assistant Principal: Cory Morgan		X
13	Assistant Principal: Carmen Andrade		X
14	Teacher Rep.: Michael Jacobs	X	
15	Community - Small Events: Nandana Kudeti		X

8	Community - Large Events: Donna Clements	X	

16	Community - Small Events: Juju Liang		X

Membership at large: None

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 6:30 pm by Behrooz Mahaseni.

Meeting Minutes		
#	Agenda Item	Notes, Action Items , and Decisions
1	Principal and Teacher Rep Reports	<p>Principal: Alison Zuniga</p> <p>Updates</p> <ul style="list-style-type: none"> ● Incoming 6th Grade Night last night - success! <ul style="list-style-type: none"> ○ Big turn out ○ Elective classes were asked to participate: Thank you to advanced drama, beginning band, and leadership students ○ PTO slides were presented ● Had a guest speaker on building a positive school culture and climate which led to several school Service Projects, chosen by the students to be most meaningful and impactful, which

are underway

- 6th grade Silk Road simulation in Bernardo Gym
- POL Staff meeting this week (Friday/minimum day) - inclusive collaborator and effective communicate
 - Award evening to acknowledge work in this area: 6th graders, math teacher and PE team
 - State of the district luncheon at Meyerholz: student from CMS was brought to speak
 - School wide goals: students and staff can articulate what the competencies are and how their work is aligning with and furthering that goal
- CEEF 5K! March 28!
- Talent Show volunteers needed for:
 - Auditions
 - Lunch meetings
 - Dress rehearsals
 - Talent show
- **Action Items**: PTO will share request for volunteers via WhatsApp

Proposals

- Teaching Empathy through "Out of My Mind" (book)
 - In the 6th Grade Bridge class, teachers have incorporated the novel, Out of My Mind by Sharon Draper the past 7 years. Many of the books need replacing in classrooms.
 - These books are reused for several years
 - Requesting to replace 70 books: $\$9.18 \times 70 + \text{Tax} = \701.16
 - This would come from classroom supply support budget line item
 -
- Catered Lunch for Class during Elementary School Visit
 - Students in the Advanced Drama class performed their self-written musical play for the elementary school students. During their musical tour, I wanted to provide lunch for them as we had to set up and strike our set 9x over the course of 2 days, in addition to performing. Providing them with nourishment was part of our class's self care and support of mental health.
 - Request for \$391.60 for lunch for 32 students over 2 days

- This would come from Performing Arts line items in the budget
- Science Lab Safety
 - This is an ongoing safety supply for labs and experiments that require eye protection.
 - Each Science section taught (9+ teachers), up to 33 students per class.
 - Set of 50 safety goggles \$32.99 (on sale from \$35.99) for each 6th grade Science teacher (9 teachers) = \$324
 - Budget items for classroom supplies
- Board Games for POL
 - Request for the following board games to be used in ELD classroom to support activities relating to POL competencies (effective communicator, inclusive collaborator) “learn through play”
 - Telestrations - \$19.99
 - Uno - \$6.99 (x2)
 - Uno No Mercy - \$9.99
 - Operation - \$19.99
 - Taco Cat Goat Cheese - \$14.99
 - Fluxx - \$25
 - Total \$125 (includes tax)
 - Budget items for classroom supplies
- Motion By Pegah to approve \$1541.76 to cover the above 4 requests from the noted budget line items
 - Seconded by Noa
 - Yes: 7 No: 0
 - Motion passed
- Project Title: Inclusive Excellence & Innovative PE: The 2026 CAHPERD Initiative
 - Request for \$1800 for professional development for PE teacher to attend to engage in high-level professional learning focused on inclusive excellence and resource ingenuity in PE
 - Option for PTO to pay full or portion; Allison requested %50
 - There is precedence for supporting these type of activities in the past, need to identify which budget area would apply
 - Action Item: We will revisit next PTO Meeting
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Follow-Ups

- None

Teacher Reps: Michael Jacobs

Updates

- Advanced Drama students performed at elementary schools at the end of January.
 - 9 shows, 4 schools, 2 days
- 8th grade had an awesome in house field trip for Social Studies: a performer from Colonial Williamsburg who did a one woman play showing the role of Women in the Revolutionary War.
- CMS will host a schoolwide Math Festival on Tuesday, February 24.
 - Mrs Shetty is in need of parent volunteers to facilitate the activities. In order to volunteer you need to have TB clearance and fingerprinting clearance submitted to the CMS office.
- Students in Wheel learned about types of energy and applied it to power their cars made out of recycled materials.

Follow-Ups

- None

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Board Updates

President: Behrooz Mahasseni

Updates

- This month, Behrooz will be reaching out to ensure all board positions are filled for next year

Follow-Ups

- None

Treasurer: Noa Matzliach & Peggy Alavi

Updates

- January 2026 YTD report -
 - Total income for the school year 2025-2026 as of 01/31/26 is \$37,656
 - Total expenses for the school year 2025-2026 as of 01/31/26 is \$15,776
 - Balance (Checking+Savings) as of 01/31/26 is \$159,440
 - Total number of families donated is 92 families out of 300 forecasted.
 - We are at 36.5% from our income budget.
 - Current average donation is \$278 per family (not including corporate matching)
- Donations may have picked up after January in the past. Behrooz will work with Mijung and Jenny about an email campaign requesting donations
 - Apple is offering 2:1 matching in February
- There is a better interest rate on the checking account, can we move our funds into that account? Do we need a vote? **Action Item**: Pegah will contact the bank
- Since we are behind on our fundraising, we may need to decrease our budget for next year
 - Action Item: Behrooz to discuss offline
 - Michael: over the last 3 years, donations have declined year after year, leading to a bigger effort/push in the second half of the year
 - Will create a flyer that can be put in the office

- Suggestion for a poster as well

Follow-Ups

- Audit results - Audit was completed on 10/17/2025 by our Auditor - Jil Polniak
- This audit has examined the financial records of the Cupertino Middle School Parent Teacher Organization (CMS-PTO). Through the audit process, the following status of the records has been determined: Completed
- No issues were identified

Direct Donations: Mijung An

Updates

- None

Follow-Ups

- None

Fundraising: Ilan Aliphas, Ashka Vakil

Updates

- February event planned, will advertise via WhatsApp and Allison will to newsletter
- No fundraiser planned for March

Follow-Ups

- **None**

Community - Small Events: Nandana Kudeti and Juju Liang

Updates

- Behrooz working

Follow-Ups

- None

Community - Large Events: Donna Claments, Hiba Hashlamoun

Updates - Spring Fling

- Have contacted a chicken and waffle truck for Spring event to change things up from the tacos we have used in the past
- Drinks will be provided for the same price we have gotten in the past
- Raffle: no decision has been made yet
- Speakers: looking into whether we need a DJ
 - Allison is hoping to avoid, will get back to Hiba
- PE teachers: have run the games in the past
 - Allison will get back to Hiba about the PE teachers
- All PTO members should be in attendance
 - Can we have a shirt made for PTO, volunteers to wear? Eg. have a QR code?
 - Discuss offline in WhatsApp group
 - **Action Item**: Post a sign up for Board members to cover the PTO table
- Hiba coordinating with teachers for student performances

		<p>Follow-Ups</p> <ul style="list-style-type: none"> • None <p>Communications: Jenny Passi Schwarzberg</p> <p>Updates</p> <ul style="list-style-type: none"> • None <p>Follow-Ups</p> <ul style="list-style-type: none"> • None <p>Secretary: Christa-Lynn Vampola</p> <p>Updates</p> <ul style="list-style-type: none"> • Reminder to review and approve Meeting Minutes <p>Follow-Ups</p>
3	Discussion Items	<ul style="list-style-type: none"> •

4	Open Comments & Questions	<ul style="list-style-type: none"> • Suggestion send the flyer itself instead of attaching as a PDF
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Meeting adjourned at 7:32 pm by Behrooz Mahasseni.

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Minutes review and approval

Board Role	Name of reviewer	Date of review	Approval
President	Behrooz Mahasseni	03/02/26	BM
Treasurer	Noa Matzliach	03/11/26	NM
Direct Donations			
Fundraising			
Community Events			
Communications	Jenny Passi	3/5/26	JP
Principal	Alison Zuniga	3/2/26	AZ
Teacher	Michael Jacobs	3/2/26	MJ

