



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

14 January 2026

[Zoom Call](#)

### Attendees

|   | Board Members                   | Present | Absent |
|---|---------------------------------|---------|--------|
| 1 | President: Behrooz Mahaseni     | X       |        |
| 2 | Secretary: Christa-Lynn Vampola | X       |        |
| 3 | Treasurer: Noa Matzliach        |         | X      |
| 4 | Treasurer: Peggy Alavi          | X       |        |
| 5 | Direct Donations: Mijung An     |         | X      |
| 6 | Fundraising: Ilan Aliphas       |         | X      |
| 7 | Fundraising: Ashka Vakil        |         | X      |

|    | Board Members                             | Present | Absent |
|----|---|---------|--------|
| 9  | Community - Large Events: Hiba Hashlamoun | X       |        |
| 10 | Communications: Jenny Passi Schwarzberg   | X       |        |
| 11 | Principal: Alison Zuniga                  | X       |        |
| 12 | Assistant Principal: Cory Morgan          |         | X      |
| 13 | Assistant Principal: Carmen Andrade       |         | X      |
| 14 | Teacher Rep.: Michael Jacobs              | X       |        |
| 15 | Community - Small Events: Nandana Kudeti  |         | X      |

|   |  |  |   |
|---|--|--|---|
| 8 | Community - Large Events: Donna Clements |  | X |
|   |  |  |   |

|    |                                      |  |   |
|----|--------------------------------------|--|---|
| 16 | Community - Small Events: Juju Liang |  | X |
|    |                                      |  |   |

Membership at large: Patty Miyasato

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 6:37pm by Behrooz Mahaseni.

| Meeting Minutes |                                   |   |
|-----------------|-----------------------------------|---|
| #               | Agenda Item                       | Notes, <b>Action Items</b> , and <b>Decisions</b>   |
| 1               | Principal and Teacher Rep Reports | <p>Principal: Alison Zuniga</p> <p>Updates</p> <ul style="list-style-type: none"> <li>● 5K Run for Great Schools (CEEF) March 28 at 8:30am</li> <li>● Incoming 6th grade night - Tuesday Feb 10 @ 5-6pm</li> <li>● Portrait of a Learner (POL) staff focus and work <ul style="list-style-type: none"> <li>○ Friday is minimum day; staff will spend afternoon working on POL competencies (how to demonstrate in our classrooms)</li> </ul> </li> <li>● PE teacher award (Jud Sickler) <ul style="list-style-type: none"> <li>○ Recognized as PE Teacher of the Year (state-wide recognition)</li> </ul> </li> </ul> |

- Guest speaker on 1/23, student leadership workshop
  - Teen Truth; all school assemblies (half and half)
  - Students who exhibit leadership will be nominated to workshop on service projects for the school
- PTO calendar shared with CMS
  - Help to better coordinate activities between school and PTO (eg. fundraising)
- Parent volunteer to help coordinate Talent Show?
  - Either PTO or push out to community; would need to be a cleared volunteer
  - During school day in May, would have support from teaching staff
  - Email Alison if interested in helping run point on this event once auditions have finished
  - **Action Item:** PTO will post flyer to WhatsApp

#### Proposals

- None

#### Follow-Ups

- None

Teacher Reps: Michael Jacobs

#### Updates

- Question from staff: what is permissible for teacher grants (\$100 per teacher per class)?
  - These are intended for classroom “bonding” activities
  - Can these be used for supplies? No, but there is a separate budget for supplies
- CMS Staff Shout Outs - Math students in Mrs. Shetty’s 7th Grade math class
  - Holiday Fair - develop POL competencies
- Shakespeare Group coming to all the 7th grade History classes
  - Interactive group
  - Multiple block days in March

|   |               |  |
|---|---------------|--|
|   |               | <ul style="list-style-type: none"> <li>○ Lead students through a Shakespear play (Macbeth)</li> <li>● Revolutionary Women - Speaker on January 22nd for 8th Grade</li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>● None</li> </ul>  |
| 2 | Board Updates | <p>President: Behrooz Mahasseni</p> <p>Updates</p> <ul style="list-style-type: none"> <li>● Coordinating with Alison for 8th Grade Promotion Party <ul style="list-style-type: none"> <li>○ Working to find parent volunteer</li> </ul> </li> <li>● Budget-deficit related meeting <ul style="list-style-type: none"> <li>○ May impact Elementary schools, CMS not so much</li> </ul> </li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>● None</li> </ul> <p>Treasurer: Noa Matzliach &amp; Peggy Alavi</p> <p>Updates</p> <ul style="list-style-type: none"> <li>● Total income for the school year 2025-2026 as of 12/31/25 is \$31,227</li> <li>● Total expenses for the school year 2025-2026 as of 12/31/25 is \$13,237</li> <li>● Balance (Checking+Savings) as of 12/31/2025 is \$154,025</li> </ul> |

- Total number of families donated is 78 families out of 300 forecasted.
- We are at 30% from our income budget.
- Current average donation is \$290 per family (not including corporate matching)
- Pizza My Heart Fundraiser - \$452.20 (will be deposited in Dec 2025)
- **For next meeting**: discuss Audit results

Follow-Ups

- None

Direct Donations: Mijung An

Updates

- None

Follow-Ups

- None

Fundraising: Ilan Aliphas, Ashka Vakil

Updates

- None

Follow-Ups

- **None**

Community - Small Events: Nandana Kudeti and Juju Liang

Updates

- None

Follow-Ups

- None

Community - Large Events: Donna Claments, Hiba Hashlamoun

Updates

- Confirming Spring Event will be Friday Apr 24, 2026
  - Will be inviting families of incoming 6th Graders (usually done Principal to Principal)
  - Will need volunteers: games, drink station, raffle?
    - Can have high school students if we don't have enough adult volunteers
  - **Action Item:** Hiba will add date to CUSD and CMS calendars
  - Confirmed West Valley does not have competing event
  - Montclair has walk-a-thon the following day so some parent volunteers may be busy Friday night but otherwise not a direct conflict

Follow-Ups

- None

|   |                  |  |
|---|------------------|--|
|   |                  | <p>Communications: Jenny Passi Schwarzberg</p> <p>Updates</p> <ul style="list-style-type: none"> <li>● Call for content for Jan newsletter; please submit by end of week <ul style="list-style-type: none"> <li>○ Save the date for Spring event</li> <li>○ Any upcoming fundraiser? <ul style="list-style-type: none"> <li>■ <b>Action Item:</b> Behrooz will check in with Ilan and Ash</li> </ul> </li> </ul> </li> </ul> <p>Follow-Ups</p> <ul style="list-style-type: none"> <li>● Alison has been collecting information on whether ParentSquare can be used by PTO; <ul style="list-style-type: none"> <li>○ <b>Action Item:</b> Alison will follow up with Behrooz</li> </ul> </li> </ul> <p>Secretary: Christa-Lynn Vampola</p> <p>Updates</p> <ul style="list-style-type: none"> <li>● Reminder to review and approve Meeting Minutes</li> </ul> <p>Follow-Ups</p> |
| 3 | Discussion Items | <ul style="list-style-type: none"> <li>● We are only about 30% of our income budget and 78/300 families participating <ul style="list-style-type: none"> <li>○ Can we run another donation drive before the end of the year?</li> <li>○ Can we do a prize to motivate donations?</li> <li>○ Homeroom competition?</li> <li>○ <b>Action Items:</b> Behrooz will check in with Mijung</li> </ul> </li> <li>● Could PTO sponsor a breakfast for a staff meeting? Helps keep staff morale high <ul style="list-style-type: none"> <li>○ Yes we are open to it and should be able to financially as we have budget;</li> </ul> </li> </ul>  |

|   |                                    |  |
|---|------------------------------------|--|
|   |                                    | <ul style="list-style-type: none"> <li>○ Would need PTO to bring food/set up; stay for meet and greet <ul style="list-style-type: none"> <li>■ Only limitation may be parent availability</li> </ul> </li> <li>○ Other ideas are lunch or something on minimum days</li> </ul> |
| 4 | Open<br>Comments<br>&<br>Questions | <ul style="list-style-type: none"> <li>●</li> </ul>  |

Meeting adjourned at 7:28 pm by Behrooz Mahasseni.

\* \* \* \* \*

**Minutes review and approval**

| Board Role       | Name of reviewer  | Date of review | Approval |
|------------------|-------------------|----------------|----------|
| President        | Behrooz Mahasseni | 1/14/2026      | BM       |
| Treasurer        | Noa Matzliach     | 02/11/2026     | NM       |
| Direct Donations |                   |                |          |
| Fundraising      |                   |                |          |
| Community Events | Hiba Hashlamoun   | 2/3/2026       | H.H      |

|                |                |         |    |
|----------------|----------------|---------|----|
| Communications | Jenny Passi    |         |    |
| Principal      | Alison Zuniga  | 1/15/26 | AZ |
| Teacher        | Michael Jacobs | 2/03/26 | MJ |