



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

10 December 2025

[Zoom Call](#)

Attendees

	Board Members	Present	Absent
1	President: Behrooz Mahaseni	X	
2	Secretary: Christa-Lynn Vampola	X	
3	Treasurer: Noa Matzliach	X	
4	Treasurer: Peggy Alavi	X	
5	Direct Donations: Mijung An		X
6	Fundraising: Ilan Aliphas		X
7	Fundraising: Ashka Vakil	X	

	Board Members	Present	Absent
9	Community - Large Events: Hiba Hashlamoun	X	
10	Communications: Jenny Passi Schwarzberg	X	
11	Principal: Alison Zuniga	X	
12	Assistant Principal: Cory Morgan		X
13	Assistant Principal: Carmen Andrade		X
14	Teacher Rep.: Michael Jacobs	X	
15	Community - Small Events: Nandana Kudeti		X

8	Community - Large Events: Donna Clements	X	

16	Community - Small Events: Juju Liang		X

Membership at large: RS, Surajit, Krista, Stefanie North, Maryam, Jil, Nicole, Alejandro, Tushita Deepak

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 6:34pm by Behrooz Mahaseni.

Meeting Minutes		
#	Agenda Item	Notes, Action Items , and Decisions
1	Principal and Teacher Rep Reports	<p>Principal: Alison Zuniga</p> <p>Updates</p> <ul style="list-style-type: none"> ● Elective Selection <ul style="list-style-type: none"> ○ Students were asked for their elective selection this week ○ Included a question about choice for 1 or 2 electives (6 or 7 periods) <ul style="list-style-type: none"> ■ The Board has not yet voted on the proposal from CUSD staff ■ School was asked to gather information ahead of the decision ○ The family of any student that opted for 1 elective will be contacted for the family to approve

- Families have voiced disagreement with how to process has been handled, expressing that parents should have been informed ahead of time so they could discuss with their student as this is not a decision that a student should or could make on their own
- Continuing work in Portrait of a Learner (POL)
 - Math students in Mrs Shetty's class developed their POL competencies
 - Students learned to design a product, record loss and profit data, implement marketing techniques, and grow their financial literacy
- Winter concerts tonight and this Friday (during 5th Period)
- CMS is also hosting Homestead Band during lunch period next week

Proposals

- WEB: Materials for our Follow Ups with 6th graders (AFUs) and Lunch on Lawns/Meet Ups
 - Budget line item for this exists and was previously Board approved.
 - Motion by Hiba to release the \$4,000 approved in the budget for the WEB materials.
 - Seconded by Christa-Lynn
 - Aye: 8; Nay: 0; Abstain: 0
 - **motion passed**
- Drama Elementary school outreach- The cost is to cover the buses for the field trip to the elementary schools.
 - Budget line item for this exists and was previously Board approved.
 - Motion by Hiba to release the \$1,200 approved in the budget for Drama elementary school outreach
 - Seconded by Noa
 - Aye: 8; Nay: 0; Abstain: 0
 - **motion passed**

Follow-Ups

- None

		<p>Teacher Reps: Michael Jacobs</p> <p>Updates</p> <ul style="list-style-type: none"> ● No updates from teachers ● There was a Chipotle fundraiser being run by a teacher that conflicted with the PTO Chipotle fundraiser <ul style="list-style-type: none"> ○ Alison will work with Michael and the teachers to have a fundraising calendar with CMS-PTO that we can share so fundraising efforts are better coordinated between the two groups. <p>Follow-Ups</p> <ul style="list-style-type: none"> ● None
2	Board Updates	<p>President: Behrooz Mahasseni</p> <p>Updates</p> <ul style="list-style-type: none"> ● Working on a template for annual renewal of PTO affiliation with school <ul style="list-style-type: none"> ○ Behrooz will share with PTO before next meeting ○ We need to change the address on the website to a PO Box <ul style="list-style-type: none"> ■ PTO can't be seen as the same entity as the school ○ We need to get the bank accounts information and share it with the school/district ● Parent volunteers for 8th grade promotion are needed <ul style="list-style-type: none"> ○ Alison to follow-up with Behrooz ● Orientation for incoming 6th graders <ul style="list-style-type: none"> ○ Will happen in early 2026 after elective decision has been made

Follow-Ups

- None

Treasurer: Noa Matzliach & Peggy Alavi

Updates

- Total income for the school year 2025-2026 as of 11/30/25 is \$22,831
- Total expenses for the school year 2025-2026 as of 11/30/25 is \$7,864
- Balance (Checking+Savings) as of 11/30/2025 is \$152,250
- Total number of families donated is 55 families out of 300 forecasted.
- We are at 29% from our income budget.
- Current average donation is \$290 per family (not including corporate matching)
- Pizza My Heart Fundraiser - \$452.20 (will be deposited in Dec 2025)

Follow-Ups

- None

Direct Donations: Mijung An

Updates

- None

Follow-Ups

- None

Fundraising: Ilan Aliphas, Ashka Vakil

Updates

- Since the last update we have had Chipotle and See's Candies fundraising
- We raised \$111.75 from Chipotle fundraiser and \$29.95 from See's front store
- Chipotle fundraiser was too close to school's fundraising. Coordination will be good for next time.
- Checks should arrive at school (if not already)
- No fundraising planned for Dec because of holiday season
- Jan fundraising planning underway; Ilan will lead

Follow-Ups

- **None**

Community - Small Events: Nandana Kudeti and Juju Liang

Updates

- None

Follow-Ups

- None

Community - Large Events: Donna Claments, Hiba Hashlamoun

Updates

- None

Follow-Ups

- None

Communications: Jenny Passi Schwarzberg

Updates

- November Newsletter had support for fundraising and direct donations
- Next newsletter will be in January
 - Call for content coming soon.

Follow-Ups

- None

Secretary: Christa-Lynn Vampola

Updates

- Reminder to review and approve Meeting Minutes

Follow-Ups

3	Discussion Items	<ul style="list-style-type: none"> • None
4	Open Comments & Questions	<ul style="list-style-type: none"> •

Meeting adjourned at 7:03 pm by Behrooz Mahasseni.

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Minutes review and approval

Board Role	Name of reviewer	Date of review	Approval
President	Behrooz Mahasseni	12/18/2025	BM
Treasurer			
Direct Donations			
Fundraising	Ashka Vakil	12/16/25	AV
Community Events	Hiba Hashlamoun	12/16/25	H.H

Communications	Jenny Passi Schwarzberg		
Principal	Alison Zuniga	12/16/25	AZ
Teacher	Michael Jacobs	12/16/25	MJ