



Cupertino Middle School Parent Teacher Organization (CMS PTO)

[Board Meeting Agenda](#)

8 April 2025

[Zoom Call](#)

### Attendees

	Board Members	Present	Absent
1	President: Marie Barrigar	X	
2	Secretary: Christa-Lynn Vampola	X	
3	Treasurer: Marianna von Bieren		X
4	Treasurer: Noa Matzliach	X	
5	Direct Donations: Jenny McNeill	X	
6	Fundraising: Ilan Alphas		X
7	Community - Small Events: Robbie Correa		X

	Board Members	Present	Absent
9	Communications: Gaffney Barnett		X
10	Communications: Arti Tangri	X	
11	Principal: Jean Wang	X	
12	Assistant Principal: Cory Morgan	X	
13	Assistant Principal: Lithsamay Dunaway		X
14	Teacher Rep.: Michael Jacobs	X	
15	Community - Small Events: Tamanna Prashar	X	

8	Community - Large Events: Donna Clements		X
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16	Community - Large Events: Kavita Patil		X
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Membership at large: None

Please note that background information, updates, and the detailed agenda are available through the [Meeting & Agenda Materials](#) folder. The meeting notes below capture comments, action items, and decisions not outlined in the Meeting Materials.

Meeting called to order at 7:07 pm by Marie Barrigar.

Meeting Minutes		
#	Agenda Item	Notes, <b>Action Items</b> , and <b>Decisions</b>
1	Principal and Teacher Rep Reports	<p><b>Guest Speaker - Tim Oey, Silicon Valley Bicycle Coalition/Sunnyvale Safe Streets</b></p> <ul style="list-style-type: none"> <li>• Hollenbeck is a connector major street through our attendance area and it currently does not have bike lanes</li> <li>• Many students bike to/from CMS along Hollenbeck Avenue even though there are no bike lanes so there are safety concerns for our students.</li> <li>• Hollenbeck Bike Lane Study: 3 alternatives for a potential bike lane on Hollenbeck: <ul style="list-style-type: none"> <li>○ Alternative 1 (6' bike lanes + 3' buffer, no parking) is the safest for all users</li> <li>○ Alternative 2 (5-6' bike lanes, cars parking in bike lane on one side only, alternating) is only marginally safer than current situation because of opening car doors</li> <li>○ Alternative 3 (No bike lanes, on street parking as-is, additional signage and striping) is the least safe</li> </ul> </li> <li>• Where will Hollenbeck Residents park? Most residents have multi-car driveways and garage so there is plenty of parking</li> </ul>

- Average of 5 parking spaces on properties, 60% empty driveway space, only 4% have necessary street parking
- Take action: sign the petition, email council, speak at council meeting
- Question about Homestead corridor: working on getting grants, project is ongoing, takes about 5-10 years for changes to happen
- Board needs to vote on whether to sign the Organization letter as CMS-PTO
- Motion by Marie to sign the petition as an organization for Sunnyvale Safe Streets.
  - Seconded by Christa-Lynn Vampola
    - Aye: 9; Nay: 0; Abstain: 0
    - **motion passed**

**Principal: Jean Wang**

Updates

- May 5th Teacher Learning Day - guest speaker Dr Bill Dagget
  - CMS hosted teachers from across the district
  - Question he posed: Are Students conforming to instruction design/strategies OR instructional design/strategies adjusted to today's students?
    - Guided learning vs open-ended exploration
  - Play-based childhood replaced by screen-based childhood
  - Most connected generation becoming least connected generation
  - There will be further teacher education around this
- Great America trip for 8th Graders was last week
- CAASPP Testing - block testing worked out really well
  - We have about 10 students left, they are being pulled from class as feasible
- Talent Show - May 30th
  - Open only to students (some performers families may be invited but there is not enough capacity to open the invite to all)
- Promotion Ceremony - online ticketing, link will be shared soon
  - Allows for ordering up to 6 tickets at a time
  - Enter contact information (payment not needed) and confirmation will be sent

- Tickets required for entry

Proposals:

- Special Projects - CMS student T-Shirts 2025-26
  - Amount requested \$9,953.67
  - Build on sense of belonging; all students (1100) and teachers/staff (1200) will get shirts on first day of school (6th graders on WEB day); color corresponding to grade level and will cycle through yearly
    - Numbers of students by grade (projected enrolment) = 6th: 385; 7th: 335; 8th: 365
    - Question about sizes - plan is to buy shirts slightly larger so students can grow into them
    - What if a student loses or damages a shirt?
      - Would it be replaced or would student purchase it?
      - Discussion/consensus: replaced for a fee (ie. donation to PTO)
    - What if they decline the shirt? Discussion/consensus: we don't see any issue with students declining/opting out
  - To be worn for rallies, spirit days/activities, etc
  - Funds would come from the Special Projects budget, there is \$14,850 remaining (originally was intended for Wellness Center but have since received grant funding and funds are no longer needed). For future years, it can be added as a new line item in another category
  - Defer vote to June so we have better understanding of remaining PTO funds (will have paid out check requests)
- Student Planners 2025-26
  - Looking to purchase 650 planners (not all students will receive one as they don't all use them) for \$3,721.59
    - All 6th graders will receive one + 7th/8th students in Intervention Classes + 7th/8th students who would like one
  - Budget has been previously approved (Bucket: Student Planners)

- Motion by Marie to release funds purchase Student Planners
  - Noa seconds
  - Aye:7, Nay: 0, Abstain: 2
  - motion passed
- Upcoming proposal for Board awareness: expect a request next spring for support to cover buses to bring Drama students to performance at elementary school

Follow-Ups:

- None

**Teacher Reps: Michael Jacobs**

Updates

- Lew Green: thank you to PTO for support over his 33 years, he is retiring at end of year
- Alexis Sharpe: Yearbook was selected as one of the “Best of the Best” from the yearbook printer Varsity
- Diana Brzozowski: Thank you for all your support and welcome to attend any of the performances (Drama 1 “Law & Order: Fairy Tales”, Drama 2 Shakespeare, Dance)
- Leena Thakuria: shared achievements of math club students (link did not work unfortunately)
- Tara Galvez: 8th graders are looking forward to Civil War simulation in the last week of May
  - Students are designing their uniforms this week and next week (thank you to parents/guardians for helping their students)
  - Tara Galvez is featured in Mount Vernon Magazine’s Spring Edition
- Niketha Shetty shared photos from 2nd annual Math Festival held at CMS on Tues May 13
  - Students participated in math games and engaged with Math learning
  - There was less parent involvement this year; 8th grade students stepped up to lead activities

		<p>Follow-Ups: None</p>
2	<p><b>Board Updates</b></p>	<p><b>President: Marie Barrigar</b></p> <p>Updates</p> <ul style="list-style-type: none"> <li>● 2025-2026 Board Members <ul style="list-style-type: none"> <li>○ President: Behrooz Mahaseni (7th Grade)</li> <li>○ Secretary: Christa-Lynn Vampola</li> <li>○ Treasurer: Noa Matzliach</li> <li>○ Treasurer TBD</li> <li>○ Direct Donations TBD</li> <li>○ Fundraising: Ilan Aliphas, Ashka Vakil (6th, outgoing 8th)</li> <li>○ Small community events: Donna Clements, Hiba Hashlamoun (6th Nimitz)</li> <li>○ Communications: Jenny Passi Schwarzberg (6th WV), TBD</li> </ul> </li> <li>○ Motion by Marie to vote in new 2025-26 Board Members <ul style="list-style-type: none"> <li>■ Jean seconds</li> <li>■ Aye:7, Nay: 0, Abstain: 2</li> <li>■ <b>motion passed</b></li> </ul> </li> <li>● Proposed 2025-2026 Budget <ul style="list-style-type: none"> <li>○ Marie shared the Budget and will present it for vote at the next meeting</li> <li>○ Removed Leadership from “Leadership and Clubs” as Leadership will be supporting themselves going forward</li> <li>○ Renamed Project Cornerstone -&gt; PBIS <ul style="list-style-type: none"> <li>■ In the past, parents would come to the school to read stories to students;</li> </ul> </li> </ul> </li> </ul>

learned that lessons were better delivered by teachers but this has faded over the years

- In the meantime, there has been a PBIS refresh
- Since we don't do Project Cornerstone anymore, budget is shifting
- Added hosting fee for the website
- Increased club funds to support teacher adjunct hours to support clubs
- Increased budget for Large Events due to increase interest/attendance at Fall Family Night (and increase in country tables/food vendors)
- Removed Special Projects budget for Mrs Wang (new principal will need to discuss with Board next year)
- Will add a line items for t-shirts if we decide to move forward
- Last meeting will be a social at Marie's house (Date TBD June 4, 6 evening);
  - Everyone invited, including Principals and Teacher
  - Marie will send a poll to determine dates
- Teacher appreciation was last week:
  - Monday: Taco Truck for CMS teachers
  - Tuesday: Breakfast
  - Wednesday: Coffee Cart
  - Thursday: Raffle
  - Friday: Ice Cream

Follow-Ups:

- None

**Treasurer: Noa Matzliach**

Updates

- Total income for the school year 2024-2025 is \$64,422
- Total expenses for the school year 2024-2025 is \$50,595
- Balance as of April 30, 2025 is \$157,604

- Total number of families donated is 137 families out of 300 forecasted.
- We are at 66% from our income budget.
- Current average donation is \$322 per family (not including corporate matching).
  - This year, there are fewer families participating but higher donation amounts than last year

Follow-Ups

- None

**Direct Donations: Jenny McNeill**

Updates

- Didn't have Spring Fling so there is no follow-on DD campaign

Follow-Ups: None

**Fundraising: Marie on behalf of Ilan Aliphas**

Updates

- Nothing planned for rest of year

Follow-Ups: None

**Community - Small Events: Tamanna Prashar**

Updates

- High School transition event planned for this Friday
- Spring Book Fair

Follow-Ups:

- None

**Community - Large Events: Marie on behalf of Donna Clements and Kavita Patil**

Updates

- Spring Fling was canceled due to rain
- No more events planned

Follow-Ups: None

**Communications: Gaffney Barnett and Arti Tangri**

Updates

- Last newsletter will include:
  - Hollenbeck Bike Lanes
  - New incoming board members
  - HS Transitional Panel
  - Photos from staff appreciation [Jean to send]
  - Donations

		<p>Follow-Ups:</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><b>Secretary: Christa-Lynn Vampola</b></p> <p>Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Follow-Ups:</p> <ul style="list-style-type: none"> <li>• None</li> </ul>
3	Discussion Items	<ul style="list-style-type: none"> <li>• None</li> </ul>
4	Open Comments & Questions	<ul style="list-style-type: none"> <li>• None</li> </ul>

Meeting adjourned at 8:30 pm by Marie Barrigar.

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**Minutes review and approval**

Board Role	Name of reviewer	Date of review	Approval
President	Marie Barrigar	5/16/25	MB
Treasurer	Noa Matzliach	05/25/25	NM, MvB
Direct Donation	Jenny McNeill	6/11/205	JM
Fundraising			
Community Events, Large			
Community Events, Small	Tamanna Prashar	05/14/25	TP
Communications	Arti Tangri	05/14/25	AT
Principal	Jean Wang	05/14//25	JW
Teacher	Michael Jacobs	05/14/25	MJ