



# Cupertino Middle School Parent Teacher Organization

## Board Meeting Minutes

Tuesday, October 20, 2020 | 3:30 – 4:30pm

Venue: Virtual (Zoom Meeting)

<https://us02web.zoom.us/j/88341947450?pwd=aG4yRXc3UIFuZHZmVTNoMnZ4ZHNUT09>

Meeting ID: 883 4194 7450 Passcode: gobears!

<p><b>CMS-PTO BOARD 2020-2021</b></p> <ul style="list-style-type: none"> <li>● President – Sara Grignon</li> <li>● Secretary – May Bakken</li> <li>● Treasurer – Ronda Gieryn</li> <li>● Fundraising – Abha Nulkar (absent)</li> <li>● Direct Donations Lead: Susan Gao</li> <li>● Small Events Lead: Shruti Dixit</li> <li>● Large Events Co-leads: Natalie Hargrove and Keily Morales (absent)</li> <li>● Online Communications Lead: Raka Agrawal</li> <li>● Parliamentarian: Jenny Morrissey</li> </ul>	<ul style="list-style-type: none"> <li>● Principal – Jean Wang</li> <li>● Vice Principals- Jeanine Woodell, Anu Iyer</li> <li>● Teacher Reps : <ul style="list-style-type: none"> <li>○ Jeanette Henke - 6th Grade</li> <li>○ Kimberly Pantoja -8th Grade</li> <li>○ Kate Huang - 7th Grade</li> <li>○ Meredith Shyy - 7th Grade</li> </ul> </li> </ul> <p>Additional attendees: Gabe Wang Family, Jenny *Everyone present except for those highlighted in yellow.</p>
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## MEETING AGENDA

1. Meeting call to order at **3:34pm**

2. Unfinished Business

a. CMS-PTO by law amendments/changes update **No update at this time.**

3. Officer & Committee Reports

a. President's Report (Sara)

■ New Parliamentarian - Jenny Morrissey **-Welcome!**

**ACTION:**

Jenny noticed that our Board did not sign our Conflict of Interest Policy Form and put together this google form to keep us in compliance per our bylaws. Please read the Policy on the top of the form and fill out as soon as you get a chance:

[https://docs.google.com/forms/d/e/1FAIpQLScDHm0bvhiK12BDpqFaLbTnuz-JwRFOcialqOW0pKQ\\_gfLqfWQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScDHm0bvhiK12BDpqFaLbTnuz-JwRFOcialqOW0pKQ_gfLqfWQ/viewform?usp=sf_link).

■ Update on Konstella

Here is the video of a great 6-minute overview of Konstella:

<https://www.konstella.com/learn-more.html>.

This would not only be a communications and donations tool for the PTO, it would also keep archives of important documents, pictures, historical information, etc... let me know if you have any questions. Once again, the price would be \$600/year.

■ **CUSD United Update**

CMS Parent Rep: Parul Govil

If you have any questions for Parul to take to the next CUSD United meeting on Friday, please email them to her at: [parulgovil@gmail.com](mailto:parulgovil@gmail.com).

**b. Direct Donations (Susan)**

- FFN Sponsors
  - Think Academy-\$600
  - Hema Lakhani Realtor - \$500

**c. Treasurer's Report (Ronda)**

- Treasurer's Update  
[Attached](#)

**d. Communications Report (Raka)**

- CMS-PTO Newsletter - The goal is to have a CMS-PTO newsletter for the the first Thursday of every month (Nov 5 and Dec 3)
- Comments from Kimberly:
  - *Cubcast - if we can get info needed to Kimberly by noon Monday, they can work it into the upcoming Wed episode*
- For Parent related content which we want to push out via the school, we need to send it by Friday in order for it to be pushed out on Monday. For Student related content, we should send it by Monday to be pushed out by Friday).

**e. Community Programs Report**

- Parent CMS-PTO Talks (Shruti)
  - Summary on Thursday, October 1 @6:00pm "Strategies To Support Home Learning – Supporting the Whole Child" Leena Khanzode  
CMS- PTO donated to Leena's foundation as a THANK YOU for speaking at CMS-PTO Talk.
    - a. Next one - Yoga, Mindfulness - TBD
- Student Professional Speaker Series (Natalie & Keily/May)
  - Summary on UX Design, Nursing & Law Enforcement Talk on Monday, September 28 @6:30pm - 8:00pm
  - Consider Israeli calendar \* This clashed with Jewish holiday.

- Next Session ...

- i. Susan Gao - VC Contacts (Consider TED format)
- ii. Plan one before holidays if we do another one... (Early Dec)/Jan
- iii. Kimberly mentioned there is a teacher at CMS who is about to become published author of a children's book
- iv. Shruti knows Shannon who is an author who is inspiring and would be a good addition to the professional series.
- v. Kate shared that Rishab Borah - CMS Alumni recently published a book so we could invite him.
- vi. Suggestion "Evening of Authors"
- vii. Oakland Sister - Duck and Chick

**f. Community Events Report**

- Summary on Fall Family Night - Friday, October 16, 2020 (May)
- Brainstorm Spring Event - Friday, May 14 2021 \*\* 6:30pm if it is on Zoom

**g. Fundraising Report (Abha)**

- Dine Out nights - Coconut Cafe \$198
- Nov 2 - Pizza My Heart Fundraiser (let's promote this!)
- Amazon Smiles
- Brainstorm other ideas to help raise funds

**4. Principal's Report**

- Teachers nearly used all PTO funding to support distance learning to date.
- Funds used by teachers include: Laptop stands, envelopes, stamps, airpods and headsets, whiteboards, dry erase markers, circuits, bell sets, science course kits, art supplies, scientific calendar, Etc...
- **Quote:** *Mrs. Pantooja: "Thank you PTO for my new webcam! Now my students can see my whiteboard and me as I am teaching math! You also supported me with a wireless keyboard and mouse- this is super helpful for me because it allows me to have better posture as I sit at my home desk. I really appreciate it!"*
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- **ACTION:** Anu/ Jeanine: Can we get pictures so we can include them in the newsletter?
- Progress reports - electronically sent home this week. Check ParentVue.
  - (Anu) Calendar of Events:
  - Art exhibit voting - Oct 21
  - Pumpkin decorating Oct 23
  - There will be fun Games (Scribble tournament)

**Leadership activities:**

<https://sites.google.com/cusdk8.org/cmslearship/home?authuser=0>

- 5. **New Business** - Including Proposals and Announcements **There are no proposals for this month to vote on.**
- 6. **Adjournment** [4:26pm](#)

**Next Meeting: Tuesday, November 17 – 3:30pm – 4:30pm**

<b>CMS PTO Proposals</b>				
Item#	Bucket	Requested By	Detailed Information/ Itemized Cost	Total Cost
1				
2				
<b>Total Cost of Proposals</b>				