



# Cupertino Middle School Parent Teacher Organization

## Board Meeting Minutes

Tuesday, September 15, 2020 | 3:30 – 4:30pm

Venue: Virtual (Zoom Meeting)

<https://us02web.zoom.us/j/81022718533?pwd=ejc0Zmp0YkIKVkMyVFIONnJRdHJNUT09>

Meeting ID: 810 2271 8533 Passcode: gobears!

### CMS-PTO BOARD 2020-2021

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| <ul style="list-style-type: none"><li>● President – Sara Grignon</li><li>● Secretary – May Bakken</li><li>● Treasurer – Ronda Gieryn</li><li>● Fundraising – Abha Nulkar</li><li>● Direct Donations Lead: Susan Gao</li><li>● Small Events Lead: Shruti Dixit</li><li>● Large Events Co-leads: Natalie Hargrove and Keily Morales</li><li>● Online Communications Lead: Raka Agrawal</li></ul> | <ul style="list-style-type: none"><li>● Principal – Jean Wang</li><li>● Vice Principals- Jeanine Woodell, Anu Iyer</li><li>● Teacher Reps :<ul style="list-style-type: none"><li>○ Jeanette Henke - 6th Grade</li><li>○ Kimberly Pantoja -8th Grade</li><li>○ Kate Huang - 7th Grade</li><li>○ Meredith Shyy - 7th Grade</li></ul></li></ul> |
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## MEETING MINUTES

### 1. Meeting call to order

- Meeting commenced at 3.34pm
- In attendance: Jean, Anu, AS?, Bhavani, ef, Shruti, Jeanette Henke, Jeanine Woodell, Ronda, Jenny, Kate Huang, Kimberly Pantoja, Meredith, Raka, Robin, Safia, Sara, Raka, May (19)

### 2. Unfinished Business

- a. CMS-PTO by law amendments/changes update  
(To discuss in October meeting)

### 3. Officer & Committee Reports

#### a. President's Report

- Constella Plans for CMS to improve communications
- Looking for a cost analysis for October meeting

**b. Direct Donations** (Susan)

Absent

**c. Treasurer's Report** (Ronda)

- Treasurer's Update
  
- Proposed 2021 DRAFT BUDGET
  - Budget needs to be approved

Ronda presents the breakdown of the budget.

**Ronda motions** to approve CMS-PTO Budget for 2020-21. **May seconds** to pass the proposed budget. All present are asked to vote via zoom chat screen.

**Aye:** Raka Agrawal, Jeanette Henke, Jeanine Woodell, Efrat Luft, Sara Grignon, Anu Iyer, AS, Kate Huang, Kimberly Pantoja, Meredith, Shruti, Jean Wang, Jenny.

Budget is approved.

**d. Communications Report** (Raka)

- CMS-PTO Newsletter - Rake is working on a monthly newsletter for community distribution so people will know what we have planned for the year and where funds are being used.
- Calendar Update - It would be helpful to get all events on calendar sooner than later

**e. Community Programs Report**

- Parent CMS-PTO Talks (Shruti)
  1. Update on Thursday, September 10 @6:00pm Talk "Parenting a Virtual Learner" Dr. Korb

Feedback was very positive on Dr. Korb talk. There were close to 90 attendees at our first CMS-PTO Talk. Shruti will send summary notes to Raka for PTO Newsletter.

2. Next Talk is Thursday, October 1 @6:00pm "Strategies To Support Home Learning – Supporting the Whole Child" Leena Khanzode

- Student Professional Speaker Series (Natalie & Keily)
  1. Monday, September 28 @6:30pm - 8:00pm
- UX Design, Nursing & Law Enforcement Speakers

These professional Speaker Series are geared towards students to inspire them and for students to learn about what these professional speakers do for their profession. This is a pilot

program and we hope it will take off!

**f. Community Events Report**

■ *Virtual Community Event:*

Fall Family Night - Friday, October 16, 2020 (May Bakken)

FFN is confirmed and we will start promoting it soon. We secured James Chan for the main entertainment and we will have a Kahoot session after the show.

We will also promote the CMS Bookfair. May confirmed with Mari that the book fair is also available online. Annual book fair is October 12-15 - <https://www.scholastic.com/bf/fallcms2020>

Suggestion by parents is to move the event to later in the evening to allow parents to be off from work. The general feedback to move the event close to 6pm onward start time would be better for most families.

Susan and May are working on finalizing sponsors for this event to help raise some funds for CMS-PTO. We are keeping spending to a minimum.

- Book Fair - October 12-23
- Brainstorm Spring Event - We will revisit this once we access the FFN event going virtual.

**g. Fundraising Report (Abha)**

- Dine Out nights
- Amazon Smiles
- Brainstorm other ideas to help raise funds

We would love to hear from parents which other restaurant we could partner with for dine out nights.

Food trucks might be an option. Kimberly suggested El Salvadorean food truck from CMS student family business ( usually found across from Fremont) "Pupusa Time"

**Action: Abha to follow up with Kimberly for contact information**

Kona Ice, The Counter

**Action: Abha to follow up with Kate Huang for contact to Aroma House. Her former CMS students' family owns it.**

Fundraising idea it to host a Read-a-thon for students to obtain pledges then log hours

**Action: Board to look into this idea and see if we can make it online so collecting funds is seamless.**

#### 4. Principal's Report

- a. No new proposals this month (Jean wants it to be complete before it is presented to PTO) Using CMS site funds where possible.
- b. Update on Science Tables funded last year and not ordered yet.
  - Delayed due to Covid
  - **Action: CMS will return funds to CMS-PTO. School will ask for PTO funds when school opens again. Ronda to follow up on action with Uma/Jean.**
- c. Update from Anu: Student Council and Leadership (building in social aspects and replicate into virtual setting) Leadership launching activities every Monday 2pm-3pm "ZenDen" More info will be sent out to the school community soon.
- d. Update from Anu: Teacher Advisor program being finalized (Every Tues/Wed afternoons- 40 mins each per subject tutoring) Calendar underway
- e. There are some PSA Activities being planned - Public service announcements (student wellness and connectivity)
- f. School is working with CMS Families who are requesting hotspots (in progress) School is waiting to hear back from the district.
- g. Heads up: For next month's October PTO Meeting, there will be a proposal from Intervention Specialists requesting for new Chromebooks ( estimate: \$200 x 15\*\* to review next month). Chromebook will help students navigate better than using iPads.
- h. Reminder to spread the word to get families to sign the App consent form that allows Teachers to enhance classroom instruction (90% participation) *Zoom is included in the list of apps\* We need to encourage the rest of the 10% to sign.*  
**Action: Raka/CMS-PTO to post on Facebook and include in Newsletter**
- i. A suggestion is to invite a "CUSD United" representative to attend a PTO meeting to share ideas for fundraising. **TBD**

#### 5. New Business - Including Proposals and Announcements

May proposed doing something extra for staff like celebration of monthly birthdays or something of that sort. We need to start planning something for Staff appreciation for the holiday season. We welcome teacher representative feedback. We will revisit this again next month.

#### 6. Adjournment Meeting ended at 4:39pm.

## **Next Meeting: Tuesday, October 20 – 3:30pm – 4:30pm**

Additional notes through Zoom

**From Kate Huang to Everyone: 03:59 PM**

Another idea is that this could be Wednesday?

**From AS to Everyone: 04:00 PM**

evening is better so that families can enjoy this event together

**From Robin Gold to Everyone: 04:03 PM**

for me, it's a function zoom vs. in person, for PTO meeting attendance

**From bhavani to Everyone: 04:05 PM**

I am working and I prefer to start at 6pm as most of the office work /meetings finishes by 5:30

**From Kimberly Pantoja to Everyone: 04:05 PM**

Last year we went 4-7

**From AS to Everyone: 04:05 PM**

6-7pm is a good time.

**From Raka Agrawal to Everyone: 04:06 PM**

We do family movie/game nights on Fridays around 7p so I would personally have this replaced, 7-8p would be preferred.

**From Anu Iyer to Everyone: 04:07 PM**

Just confirming this is on the 16th?

**From Jeanine Woodell to Everyone: 04:11 PM**

Have you thought about an off site food truck?

**From bhavani to Everyone: 04:11 PM**

company match for fundraiser

**From Jeanine Woodell to Everyone: 04:11 PM**

Food trucks will give percentage and are probably eager to have business

**From Shruti's iPhone11 to Everyone: 04:11 PM**

the counter at Cupertino ( burgers)

**From Kimberly Pantoja to Everyone: 04:11 PM**

We have a family that runs a food truck!

**From Jenny to Everyone: 04:12 PM**

Kona Ice always gave quite a bit of money to Stocklmeir in the past

**From Kate Huang to Everyone: 04:16 PM**

Aroma House is run by a former CMS family (I taught the daughter of the owner last year)

**Another idea is to host a Read-a-thon for students to obtain pledges then log hours?**

**From Raka Agrawal to Everyone: 04:20 PM**

Would love pics to include in the newsletter!

**From Meredith to Everyone: 04:31 PM**

BIG shout out to Kim P for being an amazing teammate and helping all teachers with training sessions!! Whoo HOoo

**From ef to Everyone: 04:33 PM**

Maybe you could dedicate a few minutes video during the Family night -to show the teacher's amazing work

**From Kate Huang to Everyone: 04:39 PM**

Yes, there's a fee associated with it.